



**Minutes: Parent Council**

<b>Date:</b>	Friday 21 <sup>st</sup> June 2024	<b>Start Time</b>	9am
<b>Location:</b>	Buglawton Primary School	<b>End Time</b>	10am

**In Attendance**

Staff	Alison Kennerley	Y
Staff	Rachael McAvoy	N
Other staff	Lauren Bell	Y
Preschool	Rowan McLeod	N
Reception	Lauren Frost	N
Year 1	Sarah Dale	Y
Year 2	Sarah Harris	Y
	Timea Gergely	N
Year 3	Amy Jervis	Y
Year 4	Rose Sudnik	Y
Year 5	Emma Gardner	Y
Year 6		

<b>Raised by</b>	<b>Agenda Item &amp; Discussion</b>	<b>Action</b>	<b>Lead</b>
AK	<b>Welcome</b> Introductions & apologies		
AK	<b>Actions from last meeting</b>	<b>None</b>	
	Agenda quick fixes	<p><b>Preschool Parents Evening</b> Preschool reports to be issued this week. Following this, Mrs Stamp and Mrs Van will be running (optional) Parents Evenings for preschool children in July.</p> <p><b>Calendar of the year ahead</b> Still in progress and we hope to share ahead of next year.</p> <p><b>Next year's residential</b> France will not be going ahead for Year 5/6 but a trip to York for all of KS2 is being planned (different itinerary for those who attended last time). Year 2 will be visiting Delamere and Year 1 will have a</p>	<p>KS/KV</p> <p>AK</p> <p>AK/ School Office</p>

		<p>sleepover at school. School to share trip details/letters as soon as possible so that parents can plan accordingly.</p> <p><b>SLT presence outside school</b> SLT are outside school most mornings and as much as possible, they may be unavailable if meeting with a parent for example.</p>	
	Notice of events / key dates	<p><b>Upcoming Dates</b> Ensure that a calendar of upcoming dates is on the newsletter every week as well as separate e-mails issued about events. Provisional dates will be included with a note to say they are subject to change. More notice of events to be given where possible.</p>	LB
	After School Club	<p><b>After School Club</b> Planned changes are unlikely to happen in September now. The Council discussed the potential for encouraging children who regularly attend After School Club, particularly those who stay late, to take part in extra-curricular clubs or complete their homework. The challenge around this is staffing, but is something school will look to implement if possible.</p>	
	Y6 Roles and Responsibilities	<p><b>Head Boy/Girl</b> Election of next year's Head Boy and Girl to take place on 4<sup>th</sup> July. School to draft a clearer outline of the responsibilities of these roles, including setting specific duties and expectations.</p> <p><b>Sports/Team Captains</b> Providing further leadership opportunities for Year 6 pupils in positions such as Sports Captain and Hive Captains.</p>	
AK	<p><b>Date of Next Meeting</b> The next meeting is to be confirmed (next academic year)</p>	<p>All current class representatives present at the meeting have confirmed that they are happy to continue in their role next year. We will need new representatives for Year 1 and Preschool.</p>	